MINUTES OF CHARTER REVIEW COMMISSION MEETING February 22, 2012

Meeting start time 6:00 pm

Present: Janet Young, Judith Bennett, Anita Luttrell, Annette Petranic, Donna

Swigart, Marc Resnik, Maria Mastromatteo, Nick Dudek, Richard Bilotto,

Barbara Niemiller, Rev. Keith Jones,

Absent: Robert Hudson, Orlando Reyes

Changes to 2/15/12 minutes are as follows:

1.Remove Alternate from Robert Hudson

2. Change start of seconded paragraph under section 1 to read, Does Mayor A who works fulltime automatically do a better job than Mayor B who works part time? Removing does fulltime vs part time change how well the Mayor's job is done?

Approval of Minutes from 2/15/12 meeting: Marc Resnik moved to approve minutes with changes, Donna Swigart seconded, vote-All ayes, minutes approved.

Discussion on minutes:

Decision made to not change Part 2, page 5. will not be putting period after Charter and capitalizing The as this would not flow correctly and make sense if separated.

Should Charter say fulltime Mayor or add duties under Article IV Mayor? Will need to discuss further.

Charter Discussion and Recommendations:

When discussing Charter issues and a vote is need what guidelines need to be followed? Motion by Annette Petranic, second by Richard Bilotto to: Follow Roberts Rule of Order for voting procedures. A quorum is required which with the current 13 members would be 8 and the vote would be decided by the majority of the quorum present...motion carried

Motion by Donna Swigart, second by Judy Bennett that if Charter issue is agreeable by all present, a vote will be held that night. If not agreeable it will be tabled and voted on following week....motion carried

Under Safety Forces sections A and B need to ask the Law Director for clarification and legal opinion on current wording of choosing top 3 qualified applicants.

Does spouse need added to all departments of Charter in regards to applicants? Currently it is only specified under Charter Review Commission.

Page 21 sec. 1 Article XVIII - Composition and Term

Motion by Marc Resnik, second Nick Dudek to add to Charter new paragraph to under Qualifications of Appointment to Boards and Commissions: Members and alternates of all appointed boards and commissions shall be qualified electors of the Municipality who hold no other office or appointment in the Municipality. Members and alternates of appointed boards and commissions may not be an immediate family member of any elected official or department head with full disclosure of family members employed by City of Ravenna prior to appointment.

For purposes of clarification of the section, immediate family member shall be defined as spouse, domestic partner, child, step-child, sibling, half-brother, half- sister, parent, step-father, step-mother, father-in-law, mother-in-law, brother-in-law, sister-n-law, grandparent, or grandchild....motion approved(side note: Marc Resnik will clean up this paragraph and present it as it should be in Charter)

Pg. 11 Sec. 2, City Engineer discussion on changing wording to require a liscense in Ohio. Motion by Judy Bennett, second by Rev. Jones to add: Must be registered Engineer in State of Ohio or able to obtain registration within 6 month of employment in State of Ohio...motion carried

Councilman Fred Berry asked the Board to consider adding to Charter under Service Director and City Engineer that Council will also have a say in hiring. Mayor would need to present to Council for confirmation before appointing position. Motion to table and discuss at next meeting by Rev. Jones, second by Nick Dudek....motion carried

Clarifications needed under Elections. Chairwoman Janet Young will check on having someone from Board of Elections on Agenda for 2-29-12 meeting.

Meeting adjourned at 8:01pm, next meeting scheduled for Wednesday, February 29, 2012.