

**MINUTES OF RAVENNA CITY COUNCIL MEETING**  
**October 1, 2012**

The Regular Meeting of Council of the City of Ravenna was called to order at 6:59 P.M., October 1, 2012, by Council President Francis Ricciardi.

A moment of silence was observed. President Ricciardi then led the Pledge of Allegiance.

**The following were present on the roll call:** Mr. Berry, Mr. Ribelin, Mr. Rainone, Ms. Spencer, Mr. Seman, Ms. Michael and Mr. Ferguson.

Also attending the meeting were: Mayor Joseph Bica; Finance Director, Kim Cecora; Law Director, Frank Cimino and City Engineer, Bob Finney. Also in attendance were Jim DiPaola of 3201 Summit Road, Ravenna, Ohio; Cyrus Plough of 467 South Chestnut Street, Ravenna, Ohio; John Plough of 447 Madison Street, Ravenna, Ohio; Donna Swigart of 528 East Riddle Avenue, Ravenna and Nick Dudek of 328 North Prospect Street, Ravenna.

**MINUTES:** A motion was made by Ms. Michael, seconded by Mr. Ribelin to approve the minutes of the Special Council Meeting of August 20, 2012 and Regular City Council Meeting Minutes of September 4, 2012. **Voice Vote: All Ayes.**

**COMMUNICATIONS:** The clerk noted a letter was received from Neighborhood Development Services outlining the Harvest Rose development.

The clerk further noted that a letter was received from Don Everett of Meridian Street. The letter was read in its entirety, expressing his dismay because he and Stacy of Downtown Betty's Beauty Shop came up with the idea of a "cultural district" on Chestnut Street and presented it to Council as well as Administrative Personnel, but the credit was given to the mayor and economic development director for the work and the ideas they came up with.

**DELEGATIONS:** John Plough expressed his disappointment in the legislation being presented later in the evening allowing for two members of the Shade Tree Commission to be residents outside of the City but within Portage County. He also said he was told he was not eligible to sit on that commission because he was not qualified. He asked about the qualifications because the ordinance reads that the only qualifications are that they have to be a resident of the city of Ravenna.

When asked where the qualifications came from, he said he was told the service director and arborist came up with a list of qualifications and questions.

President Ricciardi agreed that it may be an issue for the law director to review.

Cyrus Plough said he was raised in Ravenna and there was once a canopy of trees lining the streets but that is no longer the case. He, too, expressed his desire to be on the Shade Tree Commission stating that he has phoned the service director's office who has not returned his call.

Mr. Plough continued on stating that he loafs around a lot and goes to Sheets and Circle K for coffee. All he sees are these trucks and tree people coming in overwhelmingly. He faults Ms. Engelhart because he never got a return call. He came up and saw the secretary and she said she told her to call him. She never called him. He called and left a message on the voice mail and got no response. He feels a little bit slighted. Gosh darn it. This city used to be a nice city with a lot of trees. Anybody with a little gray hair remembers that. He thinks they had electrical wires back then, too. But he never got a response from this woman and he feels a little slighted about that.

Mayor Bica said it is very unusual. She does return calls. However, the service director has been out of the office and will return his call when she returns.

John Plough said the reason Cyrus called is because he wanted to interview for the shade tree commission.

Cyrus Plough said that this combined thing in this nation has gone too far. It's a mess. They're paying \$4.00 a gallon for gas. Taking tree down businesses are about as big as big oil.

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President Ricciardi asked that John Plough put his objections in writing and then also his thoughts as to how that shade tree ordinance is written and his thoughts with reference to the criteria that people are interviewed on and submit those to Mr. Cimino. He would ask that Mr. Cimino review the ordinance along with John Plough's objections.

John Plough said he was told by the service director that since there is no shade tree commission, she has the authority to act in connection with the trees. She said she was told that by the law director. He doesn't see anything in the Codified Ordinances that even talks about the service director and what their duties are OR gives them permission to act in place of a shade tree commission. Thing is, he sees a lot of trees pruned this summer and some trees cut down. The arborist has made the decision in the past in the wintertime when there are no leaves on the trees then they come and cut them before the leaves come out. Who knows if they're healthy or not. Even a good arborist may not know whether the tree is healthy. He recommended at that interview that they buy this machine that drills into the tree and tells you how hollow it is. They did that to one of the trees on his tree lawn about three years ago. He saved the tree because of that but he had to pay for it. He did that because he wanted to save the tree because when he thought it was healthy, he knew it was providing shade. When they came around with a tree service from Aurora, they were mad at him because he was saying they shouldn't be cutting any more than eight feet above the ground and they cut branches, to spite him about 30 feet up on the tree. They cut almost one side of it down. They were all healthy branches. They were not hanging over the sidewalk and interfering because he had permission of the service director to have his arborist come down and trim the tree according to the specifications about eight feet above the sidewalk and they were going ten feet above the growth. The guys from the tree services came back because they were mad at him and they cut 30 feet up the tree on one side. That's why it can't be done by people who are just in the tree business. They're going to do it because they make money.

President Ricciardi said what they've got right now is an hourly arborist from the city of Stow coming in. He asked how many hours she is paid for.

Mayor Bica responded that it is on an "as needed" basis. She's been coming in more to follow up on the different maintenance issues that were backed up over a period of time.

Mr. Plough said they cut live branches down to prune the trees. They were doing fine. Trees do much better when they're left untouched. When they're cut, that's when they develop problems. He sees the trees being pruned around here with no specifics and that's in violation of the ordinance.

President Ricciardi said he only mentioned the arborist because she's not a fulltime employee nor is she a contract employee other than on an as needed type basis.

Mr. Plough asked who hires her.

President Ricciardi responded that it's the mayor.

Mr. Plough said that's the problem again. Council is supposed to doing these things with the trees. Not the mayor, not the service director. He doesn't know if the arborist is a friend of the service director or a friend of the mayor. How did she get appointed? Who is she? What qualifications does she have? What qualifications does the service director have to interview people for the tree commission? That's what he'd like to know. She's setting criteria up for him and other people to interview and they don't have any criteria.

President Ricciardi reiterated that he would appreciate it if Mr. Plough would put this in writing and submit it to the law director and speak to him directly if he feels he needs some clarification.

Mr. Plough said he wants them to vote against that ordinance tonight.

**REPORT OF COMMITTEES:**

**Utilities:** Ms. Spencer said this committee in sponsoring three items on the agenda. A meeting will be scheduled for October 15.

**Information Systems:** Mr. Berry said this committee had nothing to report.

**Planning Committee:** Mr. Rainone said three applicants were interviewed for the property maintenance appeals board earlier in the evening. They will continue the interviews on October 15.

**Finance Committee:** President Ricciardi said Finance Committee is scheduled for October 22 at 7:00 PM.

**Public Health & Public Safety:** Mr. Ribelin said this committee had two ordinances on the agenda. A meeting will be scheduled on October 15 at 5:30 PM. They will be revisiting text messaging while driving and see if the city needs additional laws to supplement House Resolution 99 which was passed by the Ohio General Assembly and is in effect at this time.

**Streets & Sidewalks:** Mr. Ferguson said this committee has three items on the agenda. A meeting hasn't been at this time but probably will be.

**Personnel:** Ms. Michael said this committee has three items on the agenda. A meeting will be scheduled, time to be announced.

**Community & Economic Development:** Mr. Seman said there are three items on the agenda. The next meeting is scheduled for October 15 at 5:00 PM.

**Cemetery:** Mr. Seman said there is a sign up that says they would like to get all of the decorations removed by October 1<sup>st</sup>. They are going to be starting leaf pickup and it helps to have that taken care of.

President Ricciardi asked if the reports of officials are no longer being generated and that's why they aren't seeing them.

Mayor Bica said they are revamping them so they are all consistent and in one format. They will returning hopefully, by the fourth quarter. They will be sending them out electronically also prior to the meetings.

**First Reading of Ordinances:**

**ORDINANCE NO. 2012-195:** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE RAVENNA SCHOOL DISTRICT FOR A SCHOOL RESOURCE OFFICER, RECORD ESTIMATED REVENUES IN THE SUM OF \$22,275.00, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Ribelin said Ravenna School District is paying for a school resource officer. The city, at one time, shared in that expense. The school is now going to shoulder that expense. He's had several school administrators and teachers in the district who said they are thrilled to have the school resource officer back and it's made a big difference.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Berry seconded the motion. **Vote: All Ayes.** Mr. Rainone moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Mr. Rainone that Ordinance No. 2012-195 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-195 adopted.

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**ORDINANCE NO. 2012-196:** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AMENDED CONTRACT WITH THE AKRON REGIONAL AIR QUALITY MANAGEMENT DISTRICT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mayor Bica said the charges on the air quality service have gone up dramatically. They're pushing the costs back to the local governments. The amendment is the increase in cost. The businesses that are the major polluters are charged the fee for the air quality audit.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Mr. Ribelin seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Mr. Ribelin that Ordinance No. 2012-196 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-196 adopted.

**ORDINANCE NO. 2012-197:** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART FOUR-TRAFFIC CODE; TITLE EIGHT-PARKING; CHAPTER 452-PARKING GENERALLY; SECTION 452.13 – FRONT YARD PARKING, BY ADDING THERETO A NEW SUBSECTION (h) TREE LAWN PARKING, was read for the first time, by title only.

Mr. Ferguson said right now there are a lot of suggestions, amendments and variances coming forward which need to be reviewed. Eventually a public hearing will be held on it. What is set forth right now, the suggestions are going to help overall. He's sure there will be complaints on them but he does think the total outcome on this is going to be what is needed in the future.

President Ricciardi noted that the ordinance would remain on first reading.

**ORDINANCE NO. 2012-198:** AN ORDINANCE APPROPRIATING THE SUM OF \$1,092.00 FROM THE STREET FUND (220) TO COMPLETE THE CONTRACT MOWING THROUGH 2012, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Ferguson said the mowing of city properties has exceeded the budget. There just was more than anticipated. Additional funds are needed to complete the year.

There being no further comments or questions, Mr. Berry moved to waive the requirement that legislation be read at three separate meetings. Mr. Seman seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Rainone that Ordinance No. 2012-198 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-198 adopted.

**ORDINANCE NO. 2012-199:** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, TITLE TWO – ADMINISTRATION CODE; CHAPTER 282 – SHADE TREE COMMISSION; SECTION 282.01 ESTABLISHMENT; MEMBERSHIP, AUTHORIZING TWO OF THE MEMBERS BE PERMITTED TO LIVE OUTSIDE THE RAVENNA CITY LIMITS BUT WITHIN PORTAGE COUNTY, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Ferguson said in light of the conversations earlier, he thinks it best to leave this legislation on first reading until such time as they receive a ruling from the law director.

**ORDINANCE NO. 2012-200:** AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT A \$53,000.00 FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT (FORMULA); RECORDING ESTIMATED REVENUES IN THE SUM OF \$53,000.00 AND FURTHER APPROPRIATING THE FY 2012 CDBG (FORMULA) GRANT PER ATTACHED EXHIBIT "A", AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Seman gave the explanation that this grant is broken into three components; \$53,000.00 is the total grant; \$4,000.00 goes to fair housing; \$6,000.00 goes to administration fees. This has been done consistently with these funds every year. This project to be worked on is Highland Avenue from Oakwood to Franklin. That is consistent with the past uses, sidewalks and paving.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Berry seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Seman. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Mr. Ribelin that Ordinance No. 2012-200 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-200 adopted.

**ORDINANCE NO. 2012-201:** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN ADMINISTRATION AGREEMENT WITH NEIGHBORHOOD DEVELOPMENT SERVICES, INC. FOR THE ADMINISTRATION AND IMPLEMENTATION OF THE FISCAL YEAR 2012 CDBG (FORMULA) GRANT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Seman said this is the companion to the previous grant. This authorizes NDS to oversee the grant and the spending of it. The contract price is \$6,000.00.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Mr. Rainone seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Seman. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Michael that Ordinance No. 2012-201 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-201 adopted.

**ORDINANCE NO. 2012-202:** AN ORDINANCE ACCEPTING THE FY 2012 COMMUNITY HOUSING IMPROVEMENT PROGRAM GRANT AWARD IN THE SUM OF \$435,000.00; RECORDING ESTIMATED REVENUES IN THE SUM OF \$435,000.00 AND APPROPRIATING THE SUM OF \$435,000.00 AS OUTLINED IN ATTACHED EXHIBIT "A", AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Seman said this is the CHIP grant which is done every two years. It's questionable whether or not the money will keep coming in on this grant. This is for the complete rehab of ten homes and additional money earmarked for individual homeowner projects such as furnace, a water heater, etc. This program is well monitored and they've been very successful with it in the past. There is a waiting list for the help.

There being no further comments or questions, Mr. Berry moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Berry. **Vote: All Ayes.** A motion was made by Ms. Spencer, seconded by Mr. Seman that Ordinance No. 2012-202 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-202 adopted.

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**ORDINANCE NO. 2012-203:** AN ORDINANCE APPROPRIATING THE SUM OF \$2,000.00 FROM THE PARKS CAPITAL IMPROVEMENT FUND TO PURCHASE SECURITY CAMERAS AT JOHN TONTIMONIA PARK, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone explained there is a need to replace a security camera and add a security camera to have coverage of the skate park.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Seman. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Mr. Berry that Ordinance No. 2012-203 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-203 adopted.

**ORDINANCE NO. 2012-204:** AN ORDINANCE ACCEPTING A DONATION IN THE SUM OF \$10,534.28 FROM MING FARMS FUND, RECORD ESTIMATED REVENUES IN THE SUM OF \$10,534.28 (SAID FUNDS ARE TO BE USED FOR MATERIALS FOR THE CONSTRUCTION OF A SMALL PAVILION AT CHESTNUT HILLS PARK), AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone said thanks to this very generous donation, the city was able to build a 24' by 28' pavilion at Chestnut Hills Park. This will put back into the coffers the money that was fronted to the Parks Department for pay for supplies and tools.

President Ricciardi said that he thinks it was great for these folks at Ming Farms to do this. It was a very nice thing to do.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Seman. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Mr. Berry that Ordinance No. 2012-203 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-203 adopted.

**ORDINANCE NO. 2012-205:** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH TREMCO, INC. TO SUPPLY AND INSTALL THE ROOF OVER THE RAVENNA ATHLETIC CENTER, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone said the RAC is in need of a roof. They are going with the vendor who did the roof at the water plant. It went through State purchasing. The cost is \$100,000.00.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Rainone seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Spencer that Ordinance No. 2012-205 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-205 adopted.

**ORDINANCE NO. 2012-206:** AN ORDINANCE APPROPRIATING THE SUM OF \$16,000.00 FROM THE WATER FUND FOR THE REPLACEMENT OF A RAW WATER FLOW METER AT THE WATER PLANT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Spencer said the original meter was installed in 1985. The current meter is giving low readings. Since all the chemicals and reports are based off of this, it's time to replace it.

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There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Mr. Ribelin seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Seman. **Vote: All Ayes.** A motion was made by Mr. Rainone, seconded by Mr. Seman that Ordinance No. 2012-206 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-206 adopted.

**ORDINANCE NO. 2012-207:** AN ORDINANCE APPROPRIATING THE SUM OF \$1,600.00 FROM THE WATER FUND FOR THE PURCHASE OF A TURBIDIMETER FOR COMBINED FILTER EFFLUENT AT THE WATER PLANT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Spencer said this was the recommendation of the EPA in October last year. It's not really a requirement but any recommendations given by the EPA, it's good to work toward.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Ribelin. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Spencer that Ordinance No. 2012-207 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-207 adopted.

**ORDINANCE NO. 2012-208:** AN ORDINANCE AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION FOR FUNDING FROM THE OHIO PUBLIC WORKS COMMISSION FOR THE CONSTRUCTION OF THE NORTH DIAMOND STREET WATER LINE PROJECT, FURTHER AUTHORIZING THE MAYOR, IN THE EVENT THE APPLICATION IS APPROVED, TO AGREE TO PARTICIPATE IN THE FUNDING OF ITS LOCAL SHARE FOR THE SUBJECT PROJECT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Spencer said the reading took care of all that is important regarding this issue, unless there are any questions.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Seman seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Spencer that Ordinance No. 2012-208 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-208 adopted.

**ORDINANCE NO. 2012-209:** AN ORDINANCE AMENDING ORDINANCE NO. 2011-230 BY AMENDING EXHIBIT "A" BY MAKING THE CHANGES OUTLINED IN SAID EXHIBIT "A", AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora said these are payroll changes as previously discussed. The changes have been annotated in the margins as to what the changes are.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Mr. Ribelin seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Seman. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Michael that Ordinance No. 2012-209 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-209 adopted.

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**ORDINANCE NO. 2012-210:** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH INFINITY RESOURCES, TO FULFILL STAFFING NEEDS IN VARIOUS DEPARTMENTS THROUGHOUT THE CITY; APPROPRIATING THE AMOUNTS ILLUSTRATED ON EXHIBIT "B", AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Michael said that right now this going to only affect the Parks & Recreation Department. These are going to be for seasonal employees and some part-time employees. In the end there will be a cost savings for the city. No PERS will be paid and it will help with unemployment claims.

President Ricciardi said that everyone needs to understand this covers all departments within the city as the mayor deems necessary.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Berry seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Mr. Seman that Ordinance No. 2012-210 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-210 adopted.

**ORDINANCE NO. 2012-211:** AN ORDINANCE APPROPRIATING THE SUM OF \$1,000.00 FROM CAPITAL IMPROVEMENT FUND (65-74) TO PURCHASE A NEW FILING SYSTEM FOR HUMAN RESOURCES RELATED INFORMATION, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Michael explained that this is for a filing cabinet. The audit showed that the personnel files need to be kept in one location and locked. There is not a cabinet big enough to hold everything.

President Ricciardi asked where the location of this filing cabinet going to be.

Mr. Cecora said it will be either in the storage unit across from Finance Department. Right now, he thinks they have it plotted out where it's going to be in the Finance office.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Mr. Berry seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Seman. **Vote: All Ayes.** A motion was made by Ms. Spencer, seconded by Mr. Seman that Ordinance No. 2012-211 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-211 adopted.

**ORDINANCE NO. 2012-212:** AN ORDINANCE APPROPRIATING THE SUM OF \$2,074.28 FROM THE WATER REVENUE FUND FOR PAYMENT OF THE CITY'S SHARE OF UNEMPLOYMENT BENEFITS PAYABLE, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora said this is the self-insured exposure on unemployment compensation for an individual who worked at Lake Hodgson.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Mr. Ribelin seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Mr. Ribelin that Ordinance No. 2012-212 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-212 adopted.

**ORDINANCE NO. 2012-213:** AN ORDINANCE ACCEPTING A PROPOSAL PROVIDED BY LOVE INSURANCE AGENCY, A COPY OF WHICH IS ATTACHED HERETO AND MARKED EXHIBIT "A" FOR THE RETROACTIVE RENEWAL OF INSURANCE COVERAGE FOR THE PERIOD OF SEPTEMBER 15, 2012 THROUGH SEPTEMBER 14, 2013, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora said this acknowledges and accepts the proposal from Love Insurance. The carrier has changed but the agent remains the same. Levels and limits of coverage have remained the same; deductibles have remained the same. The whole thing came in at \$71,860.00. That is the comprehensive package plus the umbrella. It's very competitive and less than what was paid last year.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Seman seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Mr. Seman that Ordinance No. 2012-213 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-213 adopted.

**ORDINANCE NO. 2012-214:** AN ORDINANCE ADJUSTING THE 2012 ESTIMATED REVENUES, APPROPRIATIONS AND OTHER NECESSARY ACCOUNTING ADJUSTMENTS AS DETAILED IN SCHEDULE "A", AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora said he emailed out the changes. These are end of third quarter adjustments. Without going through all of the details, the bulk of the appropriations were for grant activity and also in the gasoline line in the Street Department. They are now providing gas to other entities and that appropriation needed to be raised to cover some incoming product. On the revenue side of the equation, probably the biggest thing they'll notice is the estate tax. There was a significant estate tax payment to the city earlier in the year. That is now booked and illustrated as such. The numbers they finished with are a little bit different than the exhibit that was sent out simply because the month has now closed. They are not material changes. The total appropriations were \$381,900; total revenues being brought in of \$783,000. The revised version shows appropriations of \$400,00 on the same revenues. He wants to make it abundantly clear that while appropriation adjustments were made, none were made for healthcare on the flip side. No appropriations were reduced for the group hospitalization which is usually forthcoming at year end when that falls off. These are just raw appropriations they are seeing to get them through the end of the year.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Mr. Ribelin seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Seman. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Spencer that Ordinance No. 2012-214 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-214 adopted.

**ORDINANCE NO. 2012-215:** AN ORDINANCE APPROVING THE ADVANCES, APPROPRIATIONS TRANSFERS AND FUND TRANSFERS FOR THE MONTH OF AUGUST, 2012 LISTED ON EXHIBIT "A" ATTACHED HERETO, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora said one advance of \$5,000.00 was advanced back into the general fund from the emergency services grant fund.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Seman seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Michael that Ordinance No. 2012-215 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-215 adopted.

**Ravenna City Council Meeting Minutes**

**October 1, 2012**

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**ORDINANCE NO. 2012-216:** AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$6,000,000 OF BONDS OF THE CITY OF RAVENNA TO PAY COSTS OF CONSTRUCTING AND INSTALLING A CITY-WIDE ENERGY CONSERVATION PROJECT, INCLUDING ANY NECESSARY APPURTENANCES THERETO, APPROVING AND AUTHORIZING RELATED MATTERS, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora said some notes were sold to get the project started. The notes are going to roll up due at the end of October. This is the formal sale of long term debt instruments to replace those notes. Hopefully the notes will be priced and sent to market in a very short time frame and this can be closed somewhere around the third week of October.

President Ricciardi said they have all been apprised of this as it has gone along for a number of months. Now they are ready to act on it.

There being no further comments or questions, Mr. Berry moved to waive the requirement that legislation be read at three separate meetings. Mr. Ribelin seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Seman. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Spencer that Ordinance No. 2012-216 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-216 adopted.

**ORDINANCE NO. 2012-217:** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONSTRUCTION AGREEMENT AND A WAIVER OF LIABILITY WITH MAPLEWOOD CAREER CENTER FOR THE CONSTRUCTION OF A PAVILION AT CHESTNUT HILLS PARK, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cimino said they are being named on a policy as additional insureds. Once the engineer indicates he is not being meticulous about approving the work as it goes along so that it is done to the best of their ability, understanding that, as example, miter cuts not being specific or exact but they are going to be approved by the engineer. By the time the building gets constructed, it will be taken "as is" by the city. The school is mainly interested in not being liable for anything once the project was completed and that the city has accepted it. Mr. Finney will be ensured to the best of his ability that it's constructed as well as it possibly can be and that once it's completed, the city will accept its condition as is and be responsible for it from that period forward.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Mr. Berry seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Seman. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Spencer that Ordinance No. 2012-217 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-217 adopted.

**ORDINANCE NO. 2012-218:** AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO SELL UNNEEDED EQUIPMENT/PROPERTY BY PUBLIC INTERNET AUCTION, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone said there are now additional items that can be sold to the public on the website that was used previously.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Seman seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Mr. Rainone that Ordinance No. 2012-218 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-218 adopted.

**Second Reading of Ordinances: None**

**Third Reading of Ordinances: None**

**Old Business:** Mr. Ribelin said he would like to remind every one about the hearing at the State Liquor Board of Control which is coming up October 3 at 10:30 AM and 11:30.

Mr. Seman said he thinks they need to take a look at the sign ordinance since they are allowing voting to start tomorrow. He knows they can't do this now but he thinks signs should be allowed to be out when the voting starts.

Mr. Ribelin said he agrees with that but as the law is stated right now, he thinks it should be enforced and they shouldn't be up 30 days prior to the November election.

Mr. Seman said he would like to know who is going to tell Jim Hudson to take his signs down.

Mr. Ribelin said other people were told to take them down. The law is the law. There's no use passing an ordinance if you don't enforce it.

Mr. Seman said he's had people call him who want to put them out and they've been good about not doing it when they are told 30 days before, but some of these have been out for two or three weeks now.

Mr. Ribelin noted that some of those have been taken down.

Mr. Berry asked the procedure when you see something.

Mayor Bica said they can call the building department directly or the service director. He knows both have been out trying to get these signs down and informing the property owners, in a polite manner. Most everybody has been cooperative. They've been trying but it's hard to keep up with them right now.

Mr. Seman said that the problem out in that area is that there are signs up in the township. They're not in the city.

Mr. Ferguson said he would like to thank the city for their help in making the 34<sup>th</sup> Balloon A Fair a success.

President Ricciardi said they would like to thank Mr. Ferguson for all the hard work he and his committee does every year. It's much appreciated and a good thing for the city.

**New Business: None**

At 8:10 PM, a motion was made by Mr. Ribelin to go into Executive Session regarding impending legal action. The motion was seconded by Mr. Berry. **Vote: All Ayes.**

A motion was made by Mr. Seman at 8:25 PM to adjourn Executive Session. The motion was seconded by Mr. Berry **Vote: All Ayes.**

**Mayor's Remarks: None**

There being no further business, the meeting adjourned at 8:25 P.M. The next Regular Council Meeting is scheduled for Monday, November 5, 2012 at 7:00 P.M.

**ATTEST:**

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Kathryn M. Hann  
Clerk of Council

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Francis M. Ricciardi  
Council President