

CITY OF RAVENNA

INCOME TAX DEPARTMENT

P.O. BOX 1215 * RAVENNA, OH 44266-1215

PHONE: (330) 297-7817 * FAX: (330) 297-2164

Web site: www.ci.ravenna.oh.us Email: tmurray@ci.ravenna.oh.us

Who must file:

The City of Ravenna Tax Ordinance requires that ALL Ravenna Residents, 16 years of age and older, whether or not city income tax has been fully withheld by their employers, file an income tax return. Those exempt from filing are:

- Individuals UNDER 16 years of age for the entire year
- Individuals RETIRED who only receive pension, social security, interest, or dividend income

Residents, and non-residents, who own rental property in Ravenna must file on any profit or loss from said property.

Residents, and non-residents, who are self employed and working in Ravenna must file on any profit or loss on said business.

Due date:

City of Ravenna Income Tax returns are due April 15th of each year. For your convenience, City of Ravenna Tax returns are prepared at no charge by the tax office personnel.

Tax rate:

The tax rate for the City of Ravenna increased from 1.80% to 2.00%, effective March 1, 2005.

Taxable Income:

Earned income for the purpose of filing your City of Ravenna Income tax return is defined as: salaries, wages, commissions, and other compensation that includes, but is not limited to, deferred compensation, incentives, directors fees, severance pay, third party sick pay, vacation pay, sick pay, net profits from business, net rental income, gambling and lottery winnings.

Non-Taxable Income:

Non-taxable income includes interest, dividends, pensions, social security, capital gains, annuities, workers compensation, welfare payments, unemployment insurance benefits, proceeds of insurance, alimony, child support, cafeteria plans, and military pay, including Reserves and National Guard (excludes Civilians employed by Military or National Guard).

Late Fee, Penalty and Interest:

A late fee of \$25.00 is charged to ALL returns filed after the April 15th deadline, regardless if any balance is due. Late returns are also subject to penalty of 1 ½% and interest of 1 ½%, assessed per month, or fraction thereof, based on any monies due.

Registration for New Residents:

All residents receiving Individual Questionnaires are required to complete the form and return it to the Income Tax Office within ten (10) days.

The tax department welcomes you to stop by the office at any time to answer any questions you might have about filing your Ravenna taxes. We are located in room #105 in the City Hall building. City Hall is located at 210 Parkway, which is to the west of the Court House, between Triangle Pharmacy and the fire department.

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INDIVIDUAL QUESTIONNAIRE

Name _____
And _____
Address _____

Social Security #: _____ - _____ - _____

Move-In Date: _____ / _____ / _____

Phone Number: _____

PLEASE COMPLETE AND RETURN THIS INDIVIDUAL QUESTIONNAIRE.

ALL INFORMATION PROVIDED ON THIS FORM IS CONFIDENTIAL AND USED FOR CITY TAX PURPOSES ONLY.

CURRENT INFORMATION

Spouse's Name: _____ Spouse's SS#: _____

Filing Status: JOINT _____ MARRIED/FILING SEPARATE _____ SINGLE _____

Do you RENT _____ or OWN _____? If renting, owner's name: _____

PREVIOUS RESIDENCY INFORMATION

Previous address: _____

Date at previous address: From _____ / _____ / _____ To _____ / _____ / _____

EMPLOYMENT INFORMATION

Please provide the name and address of your current employer(s) for yourself and your spouse:

EMPLOYER'S NAME

EMPLOYER'S ADDRESS / CITY

CIRCLE ONE

Self / Spouse

Self / Spouse

Self / Spouse

Check other sources of income: RENTAL _____ SELF-EMPLOYED _____ PENSION/RETIRED _____
OTHER _____; please specify _____

Trade name and address if SELF-EMPLOYED: _____

ADDITIONAL RESIDENTS IN HOUSEHOLD

Please list all other residents in household, 16 years of age and older:

SOCIAL
SECURITY #

NAME

DATE OF
BIRTH

EMPLOYED

Yes / No

Yes / No

Yes / No

Yes / No

I hereby certify that all information and statements herein are true and correct.

NAME: _____ DATE: _____