MINUTES OF RAVENNA CITY COUNCIL MEETING
June 4, 2012

The Regular Meeting of Council of the City of Ravenna was called to order at 7:06 P.M., May 7, 2012, by Council President Francis Ricciardi.

A moment of silence was observed. President Ricciardi then led the Pledge of Allegiance.

The following were present on the roll call: Mr. Berry, Mr. Rainone, Ms. Spencer, Ms. Michael, Mr. Seman and Mr. Ferguson. A motion was made by Mr. Seman, seconded by Mr. Berry to excuse Mr. Ribelin. **Voice Vote: All Ayes.**

Also attending the meeting were: Law Director, Frank Cimino; Finance Director, Kim Cecora; Service Director, Kelly Engelhart; City Engineer, Bob Finney; Police Captain, David Rarrick; Nick Dudek of 328 North Prospect Street, Ravenna and George Dunckel of 101 Washington Avenue, Ravenna.

Approval of Board of Health Members: A motion was made by Mr. Berry, seconded by Mr. Seman to approve the new members of the health board: William McCluskey; Sandy Myers; Kathryn Dubinsky. **Voice Vote: All Ayes.**

MINUTES: A motion was made by Mr. Berry, seconded by Mr. Seman to approve the minutes of the Public Hearing Minutes of April 30, 2012; Special City Council Meeting Minutes of April 23, 2012; Public Hearing Minutes of May 7, 2012 and Regular City Council Meeting Minutes of May 7, 2012. **Voice Vote: All Ayes.**

COMMUNICATIONS: None

DELEGATIONS: None

REPORTS OF OFFICIALS: A motion was made by Mr. Ribelin to approve the reports of officials. The motion was seconded by Mr. Seman. **Voice Vote: All Ayes.**

REPORT OF COMMITTEES:

Utilities: Ms. Spencer said this committee has two items on the agenda. The next meeting will be held Monday, June 11, 2012, time to be announced.

Information Systems: Mr. Berry said this committee has one item on the agenda. He believes there will be a meeting but does not have the agenda items at this time.

Planning Committee: Mr. Rainone said this committee has five items for consideration. As of this time, no meeting is scheduled.

Finance Committee: President Ricciardi said the next Finance Committee meeting is scheduled for June 18, 2012 at 7:00 PM.

Public Health & Public Safety: Mr. Ribelin was not at the meeting but there will be a meeting scheduled for Public Health & Safety Committee to be announced.

Streets & Sidewalks: Mr. Ferguson said this committee had two items on first reading and one item on the second reading. A committee meeting is scheduled for Monday, June 18, 2012. Time to be announced.

Personnel: Ms. Michael said this committee had two items on the agenda. There is a possibility there will be a meeting. It will be scheduled for June 18, time to be announced.

Community & Economic Development: Mr. Seman said this committee has one item on the agenda. He hasn't been approached about a meeting but he believes something will come up for the next committee meetings on June 18.

Cemetery: Seman said there was nothing to report.

First Reading of Ordinances:

ORDINANCE NO. 2012-104: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH FAMILY AND COMMUNITY SERVICES FOR AN INFORMATION TECHNOLOGY TECHNICIAN TO PERFORM INFORMATION SERVICES IN THE CITY; REDUCING THE APPROPRIATION FOR AN I.T. TECHNICIAN BY THE SUM OF $28,521.60 AND RE-APPROPRIATING THE SUM OF $28,521.60 INTO I.T. SUPPORT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora explained that the funds are being moved from what was originally established as a line within the payroll to a line that is a non-payroll line.

President Ricciardi asked if that is the full amount, $28,000.00 or are they appropriating any additional funds other than that item.

Mr. Cecora responded that it was originally $28,600.00 and it's just a little under that now. The $28,521.60 is the balance of that item.

President Ricciardi asked which fund these monies originated from.

Mr. Cecora responded that the way it is set up, all of their IT department is paid out of the general, then it's distributed based on what percentage is used by each department based on work stations; 76% comes from the general fund. This is the payroll dollar amount. Any benefits that would line up with that would fall off as a result, the PERS, Medicare, Workers' Compensation.

President Ricciardi said to keep in mind they are using general fund monies and he hopes no one comes back and asks to reduce peoples' benefits and other items that they are receiving from the general fund. He would find that to be problematic and would hope the other council members would as well. As Mr. Seman pointed out at the last meeting, they seem to be dipping into this fund for different items having cut and cut and cut and they are creeping back up into that spending mode. He knows there is a one time funding available but they have to still think long term.

Mr. Seman said he has questions because this thing has evolved from a partnership with the schools to being handled by Mark Frisone. Is the school still tied into the success of this program with Mr. Frisone? The school has not voted on this yet.

President Ricciardi said that he understands the question to be if they pass this tonight and the school decides they don't want to do it, is the city still contractually obligated.

Mr. Seman said he doesn't know what the school is thinking.

Mr. Berry said that question came up previously and the answer was that the city's obligation would not exceed what they are looking at here.

Ms. Michael said that she questioned that if the school did like the person and the city didn't like them, what is going to happen.

Mayor Bica said that the contractual obligation is for the hours set forth in the contract. He is not aware of any difference either way. The director of Family and Community Services has indicated that he would use this person if anything were to occur with the schools. The city is basically entering into a contract for a half-time person.

There being no further comments or questions, Ms Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Rainone seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Rainone. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Rainone that Ordinance No. 2012-104 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-104 adopted.

ORDINANCE NO. 2012-105: AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR THE FY 2012 COMMUNITY DEVELOPMENT PROGRAM (FORMULA) FUNDS WITH THE OHIO DEPARTMENT OF DEVELOPMENT, OFFICE OF HOUSING AND COMMUNITY PARTNERSHIPS, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Seman said this is the Formula Grant. Mr. Finney has worked with NDS to put together a paving program on Highland Avenue. A public hearing on this grant was held today. It will be paving Highland Avenue from Oakwood to Franklin, which is a small area; $43,000.00 will go toward the project. The project is $50,000.00; $7,000.00 of it will be paid through the city's paving program. Highland is a heavily traveled street and this is an opportunity to get a start on fixing it up where there is a lot of traffic.

There being no further comments or questions, Mr. Berry moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Seman that Ordinance No. 2012-105 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-105 adopted.

ORDINANCE NO. 2012-106: AN ORDINANCE APPROPRIATING THE SUM OF $5,000.00 FROM THE RECREATION LEVY FUND (229) FOR ATHLETIC CENTER SUPPLIES AND APPROPRIATING THE SUM OF $3,800.00 FOR PARKS OPERATING SUPPLIES, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone said the Parks and Recreation Department's expenses are running a little high this year. They need $5,000.00 extra for RAC supplies, light bulbs, etc., and they need $3,800.00 for Parks supplies which include uniforms. There is money in the levy fund they are told this will allow them to get through the year.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Seman. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Spencer that Ordinance No. 2012-106 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-106 adopted.

ORDINANCE NO. 2012-107: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH FAMILY AND COMMUNITY SERVICES FOR THE TEMPORARY ASSISTANCE TO NEEDY FAMILIES YOUTH SERVICES PROGRAM, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone gave the explanation that this is a worksite agreement for Family & Community Services for teenagers. There is no investment needed from the City other than some mentoring. The kids will be paid through a federal grant and covered by F&CS liability insurance. This has been done in the past.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Berry. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Spencer that Ordinance No. 2012-107 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-107 adopted.

ORDINANCE NO. 2012-108: AN ORDINANCE ACCEPTING A DONATION IN THE SUM OF $180.00 FROM RICHARD AND MARJORIE GRUND, RECORD ESTIMATED REVENUES IN THE SUM OF $180.00 AND APPROPRIATE THE SUM OF $180.00. SAID FUNDS ARE TO BE EARMARKED FOR PLAYGROUND EQUIPMENT PURCHASES AT CHESTNUT HILLS PARK OR CONSTRUCTION OF A SHELTER AT CHESTNUT HILLS PARK, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone explained that this is a private donation and the donors wish the moneys be set aside for use at Chestnut Hills Park.

There being no further comments or questions, Mr. Berry moved to waive the requirement that legislation be read at three separate meetings. Mr. Seman seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Ferguson. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Michael that Ordinance No. 2012-108 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-108 adopted.

ORDINANCE NO. 2012-109: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH NATIONAL EXERCISE TRAINERS ASSOCIATION (NETA) TO OFFER GROUP EXERCISE CERTIFICATION WORKSHOPS AT THE RAVENNA ATHLETIC CENTER, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone said NETA offers a certification classes at the RAC. This is a standard contract with no cost to the city, just to allow them to use the facility.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Rainone. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Spencer that Ordinance No. 2012-109 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-109 adopted.

ORDINANCE NO. 2012-110: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A SPONSOR/SITE AGREEMENT WITH COMMUNITY ACTION COUNCIL TO PROVIDE MEALS AT THE PARKS AND RECREATION SUMMER DAY CAMP, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone said, as in past years, the CAC will use the park as a site for its breakfast and lunch program at no cost to the city.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Mr. Berry seconded the motion. **Vote: All Ayes.** Mr. Rainone moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Seman. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Seman that Ordinance No. 2012-110 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-110 adopted.

ORDINANCE NO. 2012-111: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE CITY OF STOW FOR ARBORIST SERVICES, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Engelhart said this is a collaborative agreement to share Stow's city arborist on an as needed basis to evaluate trees and help in regards to the tree planting. There is some money allocated that they need to have a plan regarding what trees to plant and where.

President Ricciardi asked if they plan on doing something with the Shade Tree Commission.

Ms. Engelhart said they do not have an active commission at this time but they are going to resurrect it soon.

President Ricciardi asked what the procedure would be if the arborist recommends tree removal; would there be a place to appeal that?

Ms. Engelhart said that according to the ordinance, it does go to the Shade Tree Commission. In the absence of a Shade Tree Commission, it goes to the Service Director. Once they bring back the Shade Tree Commission, if there are recommendations for removal, it would go to the Shade Tree Commission and then to the Service Director.

President Ricciardi asked if there is a timeline for getting a Shade Tree Commission back up and operating.

Mayor Bica said they discussed it at the staff meeting last week. They were strategizing about how to advertise for those positions. He would say probably within the next two weeks. They are just going to advertise for interested parties to step forward.

Ms. Engelhart said that the commission may not be simultaneous with the arborist coming on board but they would at least want to get a certified arborist to give the service director recommendations.

There being no further comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Berry. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Spencer that Ordinance No. 2012-111 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-111 adopted.

ORDINANCE NO. 2012-112: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART FOURTEEN – BUILDING AND HOUSING CODE; TITLE SIX – MISCELLANEOUS BUILDING REGULATIONS; CHAPTER 1448 – EXTERIOR PROPERTY AREAS; SECTION 1448.17 – MAINTENANCE OF LAWNS AND LANDSCAPING BY DEFINING THE PERMITTED GRASS HEIGHT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Ferguson said his concern is that if they wait until grass is 8 inches, it's going to be 12 before they can get it cut.

President Ricciardi noted there had been some talk from other communities that it would be difficult to enforce that six inch rule.

Mr. Ferguson said he personally doesn't have any problem with it but if you drive around the city, you see many, many homes where the grass is extremely high. It's long overdue.

There being no further comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Berry seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Ferguson. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Spencer that Ordinance No. 2012-112 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-112 adopted.

ORDINANCE NO. 2012-113: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH DIRECT ENERGY SERVICES, L.L.C. AS OPT-OUT PARTICIPANTS FOR THE CITY OF RAVENNA NATURAL GAS PROGRAM FROM 2012 THROUGH SEPTEMBER, 2014, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Spencer said that after some discussion Direct Energy was able to come up with the best deal to take them through 2014.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Spencer that Ordinance No. 2012-113 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-113 adopted.

ORDINANCE NO. 2012-114: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH R & R SANITATION FOR THE REMOVAL OF HOUSEHOLD DISCARDS AND APPLIANCE COLLECTION THE WEEKS OF MAY 13, 2012 AND MAY 20, 2012, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Spencer said that since this has already happened, it would be very nice to have the contract approved. This is the contract for the spring cleanup.

There being no further comments or questions, Ms. Spencer moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Ms. Spencer that Ordinance No. 2012-114 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-114 adopted.

ORDINANCE NO. 2012-115: AN ORDINANCE APPROPRIATING THE SUM OF $3,480.00 FROM THE GENERAL FUND FOR THE SERVICE AGREEMENT ON FIRECOM DISPATCH EQUIPMENT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora said this is the ongoing service agreement for the FireCom equipment. This is an annual fee.

President Ricciardi asked if that sum is in addition to what is being paid for the other equipment, for a total of around $12,000.00.

Mr. Cecora said that it's about $8,700.00 for the whole thing.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Ferguson. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Spencer that Ordinance No. 2012-115 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-115 adopted.

ORDINANCE NO. 2012-116: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE KENT STATE UNIVERSITY TO PERFORM AN OPERATIONAL ASSESSMENT OF THE FUTURE PUBLIC HEALTH NEEDS; REDUCING THE APPROPRIATION IN SALARY, HEALTH DEPARTMENT BY THE SUM OF $20,000.00; APPROPRIATING THE SUM OF $20,000.00 TO PAY FOR THE ASSESSMENT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Engelhart said they have been asked by the health commissioner to leave this on second reading. They would like to ask for a work session with Council at the next public health and safety meeting to discuss the KSU agreement.

It was decided by those present that the issue be left on second reading.

ORDINANCE NO. 2012-117: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BJAAM ENVIRONMENTAL, INC. FOR THE SECOND PHASE OF THE ENVIRONMENTAL REMEDIATION STUDY AT 459 WEST SPRUCE STREET; APPROPRIATING THE SUM OF $17,851.00 FROM THE CAPITAL IMPROVEMENT FUND 65-74 FOR THE EVALUATION, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Seman said that this is the never ending story at the old street garage. They know that any problems they had down there is not on the neighboring properties. It's all contained there. Hopefully, this will be the final assessment.

Mayor Bica said after this study is done, they will make a determination whether it makes more sense to any remediation internally or externally.

Mr. Seman said he hopes this is the last one.

Mayor Bica said the only one that may come up after the remediation is done, there may have to be one or two test wells placed to monitor long term.

There being no further comments or questions, Mr. Berry moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Seman. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Spencer that Ordinance No. 2012-117 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-117 adopted.

ORDINANCE NO. 2012-118: AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR AN ASSISTANCE TO FIREFIGHTERS GRANT THROUGH THE DEPARTMENT OF HOMELAND SECURITIES, was read for the first time, by title only.

Ms. Michael said this is the same grant that they have applied for in the past. There is a 5% match.

Mr. Cecora said there are three grants altogether. The SAFER grant is the hiring grant; three firefighters for two years. There is no city share. The station construction grant is a $5 million request. The city's match would be $250,000.00. As he went on record as saying, if they were awarded a $5 million fire station, they'll find a way to come up with the $250,000.00. The other city shares are based on 5%. If you look at mobile data terminal, thermal imagers, wellness and fitness issues, life packs, the total outlay would be $29,500.00. That is assuming everything is awarded.

There being no further comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Michael that Ordinance No. 2012-118 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-118 adopted.

ORDINANCE NO. 2012-119: AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR THE FIRE PREVENTION AND SAFETY (FP&S) GRANT, was read for the first time, by title only.

There being no comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Michael that Ordinance No. 2012-119 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-119 adopted.

ORDINANCE NO. 2012-120: AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR THE STATION CONSTRUCTION GRANT (SCG), was read for the first time, by title only.

There being no comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** A motion was made by Mr. Berry, seconded by Mr. Seman that Ordinance No. 2012-120 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-120 adopted.

ORDINANCE NO. 2012-121: AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR THE STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT TO HIRE THREE (3) FULL-TIME FIREFIGHTERS, was read for the first time, by title only.

President Ricciardi asked if they need to maintain these employees if the funding would come from the general fund.

Mr. Cecora responded in the affirmative.

Mr. Seman said he thought it was made clear that if they can show a hardship, they do not have to keep those employees on after the grant period.

President Ricciardi asked if they know exactly what constitutes a hardship. They keep using that term.

Mr. Cecora said he has not looked at the grant application to see the definition.

Mr. Seman asked if this is in the category where there is no rush.

The clerk said there is no emergency clause. Chief Cleveland had no deadline dates at the time they spoke. He didn't think it would be within the next 30 days.

Mayor Bica suggested that the legislation be left on first reading.

President Ricciardi concurred.

ORDINANCE NO. 2012-122: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CLAYTON MORRIS & ASSOCIATES TO PERFORM AN AUDIT OF THE CITY'S HUMAN RESOURCE FUNCTION; REDUCING THE APPROPRIATION IN CONTRACT NEGOTIATIONS BY THE SUM OF $2,250.00 AND APPROPRIATING THE SUM OF $2,250.00 TO PAY FOR THE AUDIT , AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Michael said that Mr. Morris will come in independently and analyze the city's human resource practices and see what needs adjusting, what areas are that the city is lacking.

President Ricciardi said that it seems to be something that is appropriate and maybe even overdue.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Michael that Ordinance No. 2012-122 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-122 adopted.

ORDINANCE NO. 2012-123: AN ORDINANCE APPROPRIATING THE SUM OF $43,900.00 FROM THE SEWER FUND A FOR PAYMENT OF UNUSED SICK LEAVE AND VACATION TO EMPLOYEES RETIRING AT THE WASTEWATER TREATMENT PLANT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Michael said there are two employees who recently retired and this covers their sick leave and unused vacation.

Mr. Cecora said there was $35,000.00 appropriated for one retirement. Two retired.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Michael that Ordinance No. 2012-123 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-123 adopted.

ORDINANCE NO. 2012-124: AN ORDINANCE APPROPRIATING THE SUM OF $2,132.88 FROM THE RECREATION LEVY FUND FOR PAYMENT OF THE CITY'S SHARE OF UNEMPLOYMENT BENEFITS PAYABLE, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Michael said this is for a person who worked part-time in the Recreation Department and they are able to collect unemployment so this has to be paid.

There being no further comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Michael that Ordinance No. 2012-124 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-124 adopted.

ORDINANCE NO. 2012-125: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH FREEDOM LAWN CARE (FAMILY & COMMUNITY SERVICES) FOR BACKUP MOWING AND GROUNDS MAINTENANCE OF CITY PROPERTIES, AND DECLARING AN EMERGENCY.

Ms. Spencer said the current contractor is only able to give them one day a week to take care of the nuisance mowing. It would be an advantage to the city to have Freedom Lawn Care take care of things. They will be able to do it in a timely manner.

Ms. Engelhart said Enviroscape will be doing the routine mowing which are properties that get mowed on at least a bi-weekly basis. Freedom Lawn Care only has the capability right now to do nuisance mowing with the staff they have on hand. Those are basically vacant lots and those that are not being maintained. They are also going to be doing backup mowing for Parks & Recreation for all three city parks if needed.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Michael that Ordinance No. 2012-125 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-125 adopted.

ORDINANCE NO. 2012-126: AN ORDINANCE APPROVING THE ADVANCES, APPROPRIATIONS TRANSFERS AND FUND TRANSFERS FOR THE MONTH OF APRIL, 2012 LISTED ON EXHIBIT "A" ATTACHED HERETO, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora said there is one advance to report for the month and that is to cover grant activity.

There being no further comments or questions, Mr. Seman moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Mr. Seman moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Mr. Seman, seconded by Ms. Michael that Ordinance No. 2012-126 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-126 adopted.

Second Reading of Ordinances:

A motion was made, prior to the second reading, by Mr. Seman to return Ordinance No. 2012-089 to the Streets & Sidewalks Committee. Ms. Michael seconded the motion. **Vote: All Ayes.**

ORDINANCE NO. 2012-089: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, TITLE EIGHT - PARKING; CHAPTER 452 - PARKING GENERALLY; SECTION 452.20 - PROHIBITED AND RESTRICTED PARKING AREAS; SUBSECTION (A) BY ADDING AVON COURT AS A PROHIBITED PARKING AREA.

Third Reading of Ordinances:

ORDINANCE NO. 2012-063: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART 12 – PLANNING AND ZONING CODE – TITLE SIX – ZONING; CHAPTER 1266 – DISTRICTS GENERALLY AND ZONING MAP, SECTION 1266.03 – ZONING MAP BY REZONING 15.073 ACRES OF PROPERTY NORTH OF ENTERPRISE PARKWAY, FROM A C-2 (COMMERCIAL DISTRICT) TO AN I-1 (INDUSTRIAL DISTRICT), was read for the first time, by title only.

Mr. Rainone said this is the change to make all properties uniform at Enterprise Parkway.

There being no further comments or questions, a motion was made by Mr. Seman, seconded by Ms. Michael that Ordinance No. 2012-126 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2012-126 adopted.

Old Business: Ms. Michael said she would like to thank you to all those who ordered the flags for the parade. It was a success. Next year they plan to double the order.

Mr. Seman said he would like to thank Mr. Berry, Ms. Spencer and Ms. Michael for being there and distributing the flags. He could not make it that day and he would like to apologize for that.

New Business: Mr. Berry said that the port-a-potty issue has been coming up in the neighborhood for awhile. He doesn't know how they can address that. He's out mowing and people are stopping and asking him when they are going to get it removed from Mr. Davis' driveway.

Mr. Finney said that a construction vehicle or any type of home business vehicle is not permitted in a residential driveway. At this point in time, it's a zoning violation.

President Ricciardi asked if Mr. Davis could be notified.

Mr. Finney said he could craft a letter and send it to Mr. Davis in the next few days.

Mr. Ferguson said he was contacted by MIT Products who are moving into the former Chef's Pantry building. They joined the Chamber and are very nice folks.

Mayor's Remarks: None

A motion was made by Mr. Seman at 8:00 PM to go into **Executive Session** to discuss personnel matters. The motion was seconded by Mr. Berry. **Vote: All Ayes.**

At 8:40 PM, a motion was made by Mr. Seman, seconded by Mr. Berry to **adjourn Executive Session. Vote: All Ayes.**

There being no further business, the meeting adjourned at 8:40 P.M. **The next Regular Council Meeting is scheduled for Monday, July 2, 2012 at 7:00 P.M.**

ATTEST:

Kathryn M. Hann	Francis M. Ricciardi
Clerk of Council	President of Council