MINUTES OF RAVENNA CITY COUNCIL MEETING
July 2, 2012

The Regular Meeting of Council of the City of Ravenna was called to order at 7:00 P.M., July 2, 2012, by Bruce Ribelin, sitting in for President Ricciardi and President Pro Tem Seman.

A moment of silence was observed. Mr. Ribelin then led the Pledge of Allegiance.

The following were present on the roll call: Mr. Berry, Mr. Rainone, Ms. Spencer, Ms. Michael and Mr. Ferguson. A motion was made by Mr. Berry, seconded by Ms. Michael to excuse President Ricciardi and Mr. Seman. **Voice Vote: All Ayes.**

Also attending the meeting were: Mayor Joseph Bica; Finance Director, Kim Cecora; Service Director, Kelly Engelhart and City Engineer, Bob Finney. Also in attendance were Barbara Niemiller, Donna Swigart, Janet Young, Maria Mastromatteo, Marc Resnik and Nick Dudek representing the 2012 Charter Review Commission as well as Cliff Soudill of 464 Woodland Street, Ravenna, Ohio.

MINUTES: A motion was made by Mr. Berry, seconded by Ms. Michael to approve the minutes of the Public Hearing Minutes of June 4, 2012 and the Regular City Council Meeting Minutes of June 4, 2012. **Voice Vote: All Ayes.**

COMMUNICATIONS: The clerk noted that a notice to legislative authority was received from the Ohio Division of Liquor Control. This is regarding a transfer of stock at Cip's Foods, Inc. There being no objections, the clerk was instructed the send the appropriate paperwork back to the State of Ohio.

CHARTER REVIEW PRESENTATION: Mr. Ribelin said before starting, he would like to commend all those who served as volunteers on the Charter Review Commission. They worked a lot of hours and time in putting it together. Council will not be acting on the issues this evening but they will be taking some time to review the recommendations.

Ms. Young, Chairperson for Charter Review noted the Commission has 18 recommendations to change the charter. At Council's request, they are giving the reasons for those changes. They will find on the presentation the changes and underneath, those reasons for doing them. Some of the items are just repetition through the Charter itself. Some things they combined and shortened up. Other things are just business, clearing up statements that we not correct. They listened to all of the council members, the administration and the law director. She will say that it was a very long six months. They hope this will get them going another five years into the future. The next step, five years from now, they will look at the next five years.

There were no comments or questions. Mr. Ribelin noted that a work session will be scheduled to discuss the issues presented.

Mr. Ribelin again thanked the Commission members for their work and attendance at this meeting.

DELEGATIONS: None

REPORTS OF OFFICIALS: A motion was made by Mr. Rainone to approve the reports of officials. The motion was seconded by Ms. Michael. **Voice Vote: All Ayes.**

REPORT OF COMMITTEES:

Utilities: Ms. Spencer said this committee has four items on the agenda. The next meeting will be held Monday, July 16, 2012, time to be announced.

Information Systems: Mr. Berry said this committee has nothing to report at this time.

Planning Committee: Mr. Rainone said this committee has three items for consideration. As of this time, no meeting is scheduled.

Finance Committee: Mr. Ribelin noted that the next Finance Committee meeting is scheduled for July 23, 2012 at 7:00 PM.

Mr. Ribelin noted that he does sit on the budget commission and that the budget books were placed in their mailboxes a week ago. A lot of time and effort went into this and he hopes they will take the time and effort to look at it before they end up voting on it at the next meeting.

Mr. Cecora said that it's on the agenda tonight.

Mr. Ribelin noted that they've had these for a week and he hopes they have had time to look at them. Like he said, a lot of time and effort was put into doing this report. He asked if there is a deadline on this.

Mr. Cecora responded in the affirmative, which is July 20.

Mr. Berry asked if it can be held back.

Mr. Cecora said that it wasn't part of the game plan. But if no one has read the budget then I would guess they'll have to do a special meeting.

Mr. Berry said that he is just concerned because Mr. Seman isn't here. He can understand why they would like to get it through but at the same time, he would like to hear what Mr. Seman's input is. Mr. Cecora said if there are changes that need to be made, it doesn't give them a lot of time to react. That's why they hoped to pass it today so they would have two weeks to process, make sure that the re-published budget comes back out to them and they have something to view before it's certified by the county.

Mr. Ribelin said that he can say that this was put out a week ago.

Mayor Bica interjected stating it was two weeks ago. They spent a lot of time to get it through. Mr. Ribelin said that he came in and picked his up but there were a lot sat in the mailboxes for a whole week. He hates to bring that up but they did because this is a very important matter. He asked if Mr. Cecora's concern is if the 16th will be too late.

Mr. Cecora said he doesn't know what kind of reaction time they will have if they need to make adjustments.

Mayor Bica asked if there are some specific questions about the budget.

Mr. Ribelin said he provided council with information about what was going on as it was progressing. Truthfully, he would like to move forward on it. He thinks it is important to get it done as expeditiously as possible. Like he said, a lot of time and effort went into this. He thinks they have a responsibility to move it through when it's ready for two weeks.

Mr. Ferguson said if nobody has any questions, what is the problem. If somebody wants to hold off for a week and if everybody is satisfied with it, why do they need to hold up.

Public Health & Public Safety: Mr. Ribelin said this committee has two items on the agenda this evening. There will be a meeting scheduled on July 16.

Streets & Sidewalks: Mr. Ferguson said this committee has five items on first reading and one item on third reading. A committee meeting is scheduled for Monday, July 16, 2012. Time to be announced.

Personnel: Ms. Michael said this committee has one item on the agenda. There is a possibility there will be a meeting. It will be scheduled for July 16, time to be announced.

Community & Economic Development: Mr. Ribelin said there may be a meeting scheduled for July 16 but as of this time, there are no agenda items.

Cemetery: Mr. Ribelin said there was no meeting but they will be having a July meeting.

First Reading of Ordinances:

ORDINANCE NO. 2012-127: AN ORDINANCE CREATING A NEW ACCOUNT WITHIN THE GENERAL FUND; TRANSFERRING THE SUM OF $7,500.00 FROM CONTRACT NEGOTIATIONS TO THE NEW ACCOUNT TO FUND ONGOING HUMAN RESOURCE, LEGAL AND COLLECTIVE BARGAINING ISSUES, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

There being no comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Rainone seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Rainone. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Ms. Spencer that Ordinance No. 2012-127 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-127 adopted.

ORDINANCE NO. 2012-128: AN ORDINANCE APPROPRIATING THE SUM OF $4,395.00 FROM THE CAPITAL IMPROVEMENT FUND (65-74) FOR PROGRAMMING RADIOS TO NARROW BAND COMPLIANCE STANDARDS FOR THE POLICE, FIRE AND SERVICE DEPARTMENTS, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Ribelin explained that Police, Fire and Service Departments are switching to narrow-band standards as everybody is going to have to ultimately do. They would like to get the ball rolling and get it started.

There being no further comments or questions, Mr. Berry moved to waive the requirement that legislation be read at three separate meetings. Mr. Rainone seconded the motion. **Vote: All Ayes.** Mr. Rainone moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Ms. Spencer, seconded by Mr. Rainone that Ordinance No. 2012-128 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-128 adopted.

ORDINANCE NO. 2012-129: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH J. D. SERVICES FOR THE PAINTING OF PAVEMENT MARKINGS AND STRIPING, A COPY OF THE CONTRACT IS ATTACHED HERETO AS EXHIBIT "A", AND DECLARING AN EMERGENCY, was read for the first time, by title only.

There being no comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Berry seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Ms. Spencer, seconded by Mr. Rainone that Ordinance No. 2012-129 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-129 adopted.

ORDINANCE NO. 2012-130: AN ORDINANCE ACCEPTING AN AMATS GRANT IN THE SUM OF $$118,703.00 FOR THE HIGHLAND AVENUE/DIAMOND STREET RESURFACING PROJECT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

It was noted that the names of the streets in the ordinances were inaccurate. Mr. Finney said that it should read Highland Avenue from Cleveland Road to Diamond Street; Diamond Street from Highland Avenue to Mill Road.

A motion was made by Mr. Berry to amend the ordinance as indicated by Mr. Finney. The motion was seconded by Mr. Ferguson. **Voice Vote: All Ayes.**

First Reading of Ordinances (continued):

There being no comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Rainone seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Rainone. **Vote: All Ayes.** A motion was made by Mr. Berry, seconded by Mr. Ferguson that Ordinance No. 2012-130 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-130 adopted.

ORDINANCE NO. 2012-131: AN ORDINANCE ACCEPTING AN AMATS GRANT IN THE SUM OF $93,656.00 FOR THE NORTH CHESTNUT STREET SIDEWALK PROJECT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Ferguson said that there have been no sidewalks from point A to point B along North Chestnut Street with a lot of activity and traffic.

There being no further comments or questions, Mr. Berry moved to waive the requirement that legislation be read at three separate meetings. Mr. Rainone seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Berry. **Vote: All Ayes.** A motion was made by Mr. Berry, seconded by Ms. Spencer that Ordinance No. 2012-131 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-131 adopted.

ORDINANCE NO. 2012-132: AN ORDINANCE ACCEPTING AN AMATS GRANT IN THE SUM OF $1,308,267.00 FOR THE CONGESTION MITIGATION/AIR QUALITY PROGRAM GRANT FOR THE WEST SIDE TRAFFIC SIGNAL PROJECT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Ferguson said that those who travel the west side of town, they know this is needed. There are some ancient traffic signals.

There being no comments or questions, Mr. Ferguson moved to waive the requirement that legislation be read at three separate meetings. Mr. Berry seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Mr. Ferguson, seconded by Ms. Michael that Ordinance No. 2012-132 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-132 adopted.

ORDINANCE NO. 2012-133: AN ORDINANCE ACCEPTING THE AMATS GRANTING THE SUM OF $223,200.00 TO RESURFACE CLEVELAND ROAD, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Finney said this will take care of Highland to the city limits.

Mr. Ferguson said that they need to dress up that corridor which is one of the main entrances to the city.

There being no further comments or questions, Mr. Ferguson moved to waive the requirement that legislation be read at three separate meetings. Mr. Rainone seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Rainone. **Vote: All Ayes.** A motion was made by Mr. Ferguson, seconded by Mr. Berry that Ordinance No. 2012-133 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-133 adopted.

First Reading of Ordinances (continued):

ORDINANCE NO. 2012-134: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH PORTAGE COUNTY REGIONAL PLANNING COMMISSION FOR THE SUB-ADMINISTRATION OF THE 2010 NEIGHBORHOOD STABILIZATION PROGRAM (NSP1) GRANT FUNDS, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora said Portage Regional Planning is handling the reporting requirements on the original NSP money. As long as those NSP monies are revolved and kept, many recaptured monies are flowing through the city. It is under the auspice of Regional Planning to report those to the Department of Development. This is an administrative contract so Regional Planning will obtain something for doing it. The fee was originally 15% and this final draft it is only 5%

There being no further comments or questions, Mr. Berry moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Rainone. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Rainone that Ordinance No. 2012-134 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-134 adopted.

RESOLUTION NO. 2012-135: A RESOLUTION IN SUPPORT OF THE COLEMAN PROFESSIONAL SERVICES' APPLICATION TO THE DEPARTMENT OF DEVELOPMENT FOR THE BROWNFIELD REVOLVING LOAN FUND FOR THE PHOENIX PROJECT, was read for the first time, by title only.

Mr. Ribelin said that a presentation was given by Kevin Coleman. They brought the plans for the building project and explained what they are trying to do. They want to apply for a loan in order to help with this project. They are asking city council to pass a resolution in support of them applying for that loan which is to abate hazardous materials.

There being no further comments or questions, Mr. Berry moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** A motion was made by Ms. Spencer, seconded by Ms. Michael that Resolution No. 2012-135 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Resolution No. 2012-135 adopted.

ORDINANCE NO. 2012-136: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AMENDED CONTRACT WITH SALLY KELLY, MANAGER FOR THE RAVENNA FARM MARKET, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Ribelin said during the committee meeting there were questions about it. Ms. Kelly's contract is being modified to less hours.

There being no further comments or questions, Mr. Berry moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Rainone. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Ms. Spencer that Ordinance No. 2012-136 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-136 adopted.

ORDINANCE NO. 2012-137: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH PORTAGE METROPOLITAN HOUSING AUTHORITY TO PERFORM PROPERTY MAINTENANCE INSPECTIONS, APPROPRIATING THE SUM OF $10,400.00 FROM THE GENERAL FUND TO PAY FOR THE SERVICES, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

First Reading of Ordinances (continued):

Mr. Rainone said this is to engage PMHA to do external assessments of residential properties. The need is there because the person who is doing this currently is going back to working for the Police Department on a fulltime basis. The contract is for $25.00 per hour at a cap of $16.00 hours per week and that will be scaled back during the winter.

There being no further comments or questions, Mr. Rainone moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Mr. Rainone moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Ms. Spencer that Ordinance No. 2012-137 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-137 adopted.

ORDINANCE NO. 2012-138: AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR A NONPOINT SOURCE PROGRAM GRANT THROUGH THE OHIO ENVIRONMENTAL PROTECTION AGENCY FOR USE AT CHESTNUT HILLS PARK, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone said this is an application for an EPA grant to build the Chestnut Hills parking lot.

There being no further comments or questions, Mr. Rainone moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Mr. Rainone moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Ms. Spencer, seconded by Mr. Rainone that Ordinance No. 2012-138 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-138 adopted.

ORDINANCE NO. 2012-139: AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO SELL UNNEEDED EQUIPMENT/PROPERTY BY PUBLIC INTERNET AUCTION, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

There being no comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Rainone seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Ms. Spencer, seconded by Ms. Spencer that Ordinance No. 2012-139 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-139 adopted.

ORDINANCE NO. 2012-140: AN ORDINANCE REDUCING THE APPROPRIATION IN DEHUMIDIFIER REPLACEMENT BY THE SUM OF $14,000.00; APPROPRIATING THE SUM OF $14,000.00 FOR THE REPLACEMENT OF A BACKUP CARBON FEEDER AT THE WATER PLANT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Spencer said that the backup carbon feeder is in poor condition and needs replacement so that it will be dependable.

There being no further comments or questions, Ms. Spencer moved to waive the requirement that legislation be read at three separate meetings. Mr. Rainone seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Berry. **Vote: All Ayes.** A motion was made by Ms. Spencer, seconded by Mr. Rainone that Ordinance No. 2012-140 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-140 adopted.

ORDINANCE NO. 2012-141: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH C. T. CONSULTANTS TO DESIGN AND DEVELOP A BID PACKAGE FOR A SCADA (SYSTEM CONTROL ADVISORY DISTRIBUTION SYSTEM) AT THE WATER PLANT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

First Reading of Ordinances (continued):

Ms. Spencer said there is no system in place currently. This will update the water plant and increase efficiency.

There being no further comments or questions, Ms. Spencer moved to waive the requirement that legislation be read at three separate meetings. Mr. Rainone seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Ms. Spencer, seconded by Mr. Berry that Ordinance No. 2012-141 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-141 adopted.

ORDINANCE NO. 2012-142: AN ORDINANCE AUTHORIZING THE MAYOR, UPON THE APPROVAL OF THE OHIO PUBLIC WORKS COMMISSION (OPWC) LOAN AND GRANT FUND IN THE SUM OF $442,400.00, TO ENTER INTO THE NECESSARY CONTRACTS, INCLUDING THE CONTRACT WITH FIORITTO CONSTRUCTION, FOR THE CLEVELAND ROAD WATER LINE PROJECT AND UPON SUCH APPROVAL, RECORDING ESTIMATED REVENUES IN THE SUM OF $442,400.00 AND APPROPRIATING THE SUM OF $632,000.00 TO PAY FOR THE PROJECT AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Finney said they have already been preliminarily approved but they are waiting for authorization to begin construction. They've been told they can bid it out without the money. They've been authorized by OPWC but the money hasn't been released.

There being no further comments or questions, Ms. Spencer moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Berry. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Ms. Michael that Ordinance No. 2012-142 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-142 adopted.

ORDINANCE NO. 2012-143: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH D & M PAINTING CORPORATION TO SANDBLAST AND PAINT THE WATER TANK AT TONTIMONIA CITY PARK; APPROPRIATING THE SUM OF $105,600.00 FROM THE WATER FUND (670) TO PAY FOR THE PROJECT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Spencer said D & M Painting was the lowest and best bidder for the work on the water tank. It will be great to have that taken care of.

There being no further comments or questions, Mr. Berry moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Rainone. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Rainone that Ordinance No. 2012-143 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-143 adopted.

ORDINANCE NO. 2012-144: AN ORDINANCE ADOPTING THE 2013 TAX BUDGET FOR THE CITY OF RAVENNA, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Michael said the Law Director Secretary position, she noticed that the salary has been going up every year and asked if it's currently on step increases.

Mr. Cecora said off the top of his head, he does not know. The salary is a fixed amount with a fixed number of hours. It has not been subject to any raises whatsoever. The only thing he can offer is that it may be predicated on the actual hours spent. It's not a guaranteed 20 hours per week or 50%.

First Reading of Ordinances (continued):

Mr. Cecora said he would investigate it and let them know.

Mr. Cecora said the budget commission put together a narrative at the beginning of the budget. He hopes everyone will take the time to look at the narrative, read it as to where they are as of today in 2012 and where they are headed toward the end of 2013. While this is a budget for 18 months out, the intent is to publish it to illustrate to the county that they certify that the appropriations do not exceed revenues. He hopes will, in earnest, take a look at this budget, the totals they are looking at year end, what they are moving into the year 2013 with and there will be plenty of subsequent conversation about it.

Mr. Ribelin noted that they are required by law to have this approved by Council. It is an estimated budget.

Ms. Michael asked how they see the dispatch center as coming along and if the amounts charged are sufficient.

Mayor Bica said that certainly offsets the overall expense from the Police Department. They severed Police and Dispatch so they can see the revenue stream coming in. Because of budget constraints, they did remove the dispatch supervisor from the budget so they would not be looking to do that in 2013. It will continue to be the responsibility of the Captain PD.

There being no further comments or questions, Mr. Berry moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Ferguson that Ordinance No. 2012-138 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-144 adopted.

ORDINANCE NO. 2012-145: AN ORDINANCE APPROVING THE ADVANCES, APPROPRIATIONS TRANSFERS AND FUND TRANSFERS FOR THE MONTH OF MAY, 2012 LISTED ON EXHIBIT "A" ATTACHED HERETO, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora said there is a fund transfer to report for debt service and one interdepartmental fund transfer under $500.00.

There being no further comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Berry seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Ms. Spencer that Ordinance No. 2012-145 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-145 adopted.

Second Reading of Ordinances:

ORDINANCE NO. 2012-116: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE KENT STATE UNIVERSITY TO PERFORM AN OPERATIONAL ASSESSMENT OF THE FUTURE PUBLIC HEALTH NEEDS; REDUCING THE APPROPRIATION IN SALARY, HEALTH DEPARTMENT BY THE SUM OF $25,000.00; APPROPRIATING THE SUM OF $25,000.00 TO PAY FOR THE ASSESSMENT, AND DECLARING AN EMERGENCY, was read for the second time, by title only.

Second Reading of Ordinances (continued):

Ms. Engelhart said when they talked about his a couple of weeks ago at the Public Health & Safety Committee meeting, they discussed how they were still negotiating with the other two health departments to potentially paying for a portion of this. The cost did increase from $20,000.00 to $25,000.00. The city of Ravenna will enter into the contract with Kent State University but they did get those numbers back and Ravenna will pay $8,500.00. Kent will pay $3,200.00 and Portage County will pay $13,350.00 of the $25,000.00. That is based on population. It came in under $10,000.00 so that is less than half of what they anticipated.

Mr. Ribelin noted that figure has come down considerably compared to what they talked about and he would like to commend the administration in their negotiations in order to come up with this.

There being no further comments or questions, Mr. Berry moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Spencer. **Vote: All Ayes.** A motion was made by Ms. Spencer, seconded by Ms. Michael that Ordinance No. 2012-116 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-116 adopted.

ORDINANCE NO. 2012-121: AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR THE STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT TO HIRE THREE (3) FULL-TIME FIREFIGHTERS, was read for the second time, by title only.

Mr. Ribelin noted that they were questioning about what constituted a financial emergency.

Mr. Cecora said he researched a little bit of it. It seems pretty vague as to what they define as. They just say financial emergency. There's not a lot of definition to it. He didn't call any one offering the grant and have a conversation about it but he tried to look at how it reads in the SAFER program. It uses the phrase, "meets the criteria of financial hardship". He doesn't know if it's a moving target or something he should have been looking for elsewhere to further define that.

Mayor Bica noted that the grant application is due this Friday.

The clerk noted that due to the time constraints, she thinks they need to add an emergency clause to the legislation.

A motion was made by Ms. Michael, seconded by Mr. Rainone to amend the ordinance by adding the emergency clause as stated. **Voice Vote: All Ayes.**

There being no further comments or questions, Mr. Berry moved to waive the requirement that legislation be read at three separate meetings. Ms. Spencer seconded the motion. **Vote: All Ayes.** Ms. Spencer moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Ferguson. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Ms. Spencer that Ordinance No. 2012-121 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-121 adopted.

Third Reading of Ordinances:

ORDINANCE NO. 2012-089: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, TITLE EIGHT - PARKING; CHAPTER 452 - PARKING GENERALLY; SECTION 452.20 - PROHIBITED AND RESTRICTED PARKING AREAS; SUBSECTION (A) BY ADDING THE EAST SIDE AND THE DEAD END OF AVON COURT AS A PROHIBITED PARKING AREA, was read for the third time, by title only.

Third Reading of Ordinances (continued):

Mr. Ferguson said there was a public hearing with a good deal of attendance. It was first suggested to limit both sides of the street as no parking. The street is only ten feet wide. If you put a couple of vehicles on each side of the street, that leaves about six inches to get something through. After discussion with the residents, it was decided to just post one side of the street as no parking as well as at the dead end.

There being no further comments or questions, a motion was made by Mr. Berry, seconded by Ms. Michael that Ordinance No. 2012-089 be adopted. **Vote: All Ayes.** The Mr. Ribelin declared Ordinance 2012-089 adopted.

Old Business: Ms. Engelhart said today they had a meeting with Honeywell, distributing a handout giving a projected timeline in regards to all the different phases of the project. They are currently doing the lighting. The lighting in council chambers has been changed. They will notice that they are now on motion centers so now when they leave, they don't have to shut off three different light switches. If people are not in here, the lights will not be on. The rest of the projects are really moving forward. They are in the stage of negotiating with Honeywell in regards to the design and making sure they are getting the products that they expect out of the project. They are guaranteeing the energy savings but also guaranteeing that any of the changes they are making, in particular at the wastewater plant, are not going to effect the outcomes that the EPA permits. They do have to apply to get a change in the process at the plant through the Ohio EPA. Originally, she doesn't think, they intended on doing that but they are going through Ohio EPA to make sure they are doing everything they need to make sure they are compliant.

Mr. Ferguson said that some time back, they talked about resurfacing some of the streets. Wasn't Oakgrove mentioned in there at one point in time.

Mr. Finney said it's been on his radar for awhile. The water line needs to be replaced, especially between Riddle and Spruce. You can see all of the road patches. He thinks they made another repair in that vicinity the other day. A couple of years ago, they applied for the Neighborhood Revitalization Grant for that area. That grant was not awarded. It went on the backburner and the grant was used the next year at another location. They need to do something, even if it's just to patch some of those holes more permanent than temporary. He hates to spend money on a new surface when it needs a new water line. They may have to bite the bullet and put the water line in themselves, being a city project rather than using OPWC or other grant monies. It's definitely in bad shape. They talked about paving earlier today and it might be something they just patch to make do until they can come up with a better plan.

New Business: Mr. Finney said in the past they have allocated alternate sidewalk funds, funding that will reimburse the homeowner for repairing their sidewalk for the cost of the concrete. He had an older gentleman who has been around for awhile asking if that program was still in place. It wasn't something that was brought to council this year, but he could easily carve out $1,000.00 from the annual paving budget to help support the residents in this manner, if they would like. This program has been in place since around 2001. He used to spend about $1,500.00 to $2,000.00 per year and then it dwindled to a couple of hundred dollars. In this program, the homeowner is responsible for the labor and the city would pay for the concrete that is placed. He has received bills from homeowners trying to pass the concrete bill on to the city. He won't pay the bill but he will pay what is measured. The difficult part is the contractor ordered more concrete than needed. He won't pay for that. He will only pay for what's been put on the ground. He can't pay for an extra yard of concrete that goes down the road somewhere else. Often there is a discrepancy but in the end, it usually still ends up 20-30% of the cost. Most of them only want to do around 20 feet. That's when the price goes up from a contractor standpoint. He would just like council's support on this.

It was the consensus of those present that Mr. Finney move forward with the alternate sidewalk program.

Mayor's Remarks: Mayor Bica said he received a noise permit/outdoor entertainment permit for 957 Murray Avenue for August 18th for the hours of 5:00 to 10:00 PM. He does see any reason why not to allow them to have a backyard party.

Mayor Bica went on to say that the Big Dog Saloon owner was in. She forewarned him that she would be looking at a couple of dates later this summer, late August and September. He doesn't think it will be anything like it had been in the past but he will keep them posted when the official request is received.

Mayor Bica said the city entrance signs have been put up. They had significant issues with the Ghost sign sizes and getting them into the track on the bottom of the signs. They are being reprinted; being shrunk down slightly, they are waiting for those. They haven't forgotten about them.

Ms. Engelhart added that they are approaching the civic organizations to see about having their signs posted on the city entrance signs. They are trying to ensure consistency so they will be asking that they be on all of the city entrance signs, not just one or the other.

Mayor Bica said they will be removing all of the sign posts that are out there now. They are splattered everywhere. They really want a good, clean look at the gateways.

Mayor Bica said he will be sending something out in writing. He attended the Ohio Mayor's Conference last week. One of the things that came up in a legal session was an issue regarding mayors', law directors, council members receiving emails to their private email accounts. This is becoming a real sticky, legal issue. He will recommend by letter that everyone start to use the Ravenna City email account. They will make sure that they can get on. The website now has a place where they can log in right onto the website into city email accounts. They really should clean that up as soon as possible because of the public records requests and the records retention issues.

There being no further business, the meeting adjourned at 8:06 P.M. The next Regular Council Meeting is scheduled for Monday, August 6, 2012 at 7:00 P.M.

ATTEST:

Kathryn M. Hann	Francis M. Ricciardi
Clerk of Council	Mr. Ribelin