## MINUTES OF STREETS & SIDEWALKS COMMITTEE MEETING March 12, 2012

The Meeting of the Ravenna City Streets & Sidewalks Committee was called to order at 7:41 P.M. by Chairman, Jack Ferguson. In attendance were Sharon Spencer, Fred Berry, Jack Ferguson, Frank Seman, Bruce Ribelin, Amy Michael and Fran Ricciardi. Also attending the meeting were City Engineer, Bob Finney; Service Director, Kelly Engelhart; Donna Swigart of 528 East Riddle Avenue, Ravenna, Ohio and Marc Resnik of 1102 East Riddle Avenue, Ravenna, Ohio.

Mr. Ferguson said the first item on the agenda is the annual paving program.

Mr. Finney said he would like to advertise for the striping, concrete, paving and crack sealing program. In the past they would typically do this as one ordinance, just to authorize to advertise. Once they advertise he has to come back to authorize them mayor to enter into a contract. The money he received for paving does not amount to very much. With \$50,000.00, he'll use it as best he can.

There being no further questions or comments, it was decided by those present that a tracking sheet would be submitted for Finance Committee approval.

- Mr. Ferguson said the next item is a request to vacate an alley behind Sherwin Williams.
- Mr. Finney said they briefly discussed it. He will verify with Mr. Cimino the legalities. It will have to come back to the committee to approve the city giving away land.
- Mr. Ricciardi asked if Mr. Finney could briefly discuss the water line that would be in conjunction with that.
- Mr. Finney said for whatever reason, the service is a 2" service that runs down the alley and enters the back end of the Laundromat. He's not sure why.
  - Mr. Ricciardi asked if it doesn't connect to Highland.

Mr. Finney responded in the negative stating that it just dead ends right into the other property. The alley is 20 feet wide and the water line is probably eight feet from the south property line. Without getting into it too deep, one of the issues would be the easement and he would put into the easement language that when it comes time to replace that water line, they put it on their own property. They also have to have the right to maintain that water line if there is a break and they need to fix it. It's his understanding that the water line is in bad shape. There are some logistics they have to work out. Currently the owner of the house who is using the alley, not as a driveway but he's driving what would be a city street and then turning into his driveway. He needs access to get into his driveway so they can't eliminate that. The owners at the Laundromat were having problems with people cutting through and into the Dollar Store parking lot. She was able to remedy that with gigantic concrete bollards. That's how they got onto this topic. It's one of those things. The city shouldn't be maintaining it but it's their road to maintain. The last thing he has is funds to go out and pave that alley that benefits those two properties.

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Mr. Finney was requested to get the information needed and pull together the project and return to committee with the end result.

Ms. Engelhart said they are looking at the Spring Cleanup and talking about moving it up a little bit sooner. The Spring Cleanup was actually in the summer. She would like to try to offer the Spring Cleanup in the spring and move it into May which means they need permission to put that out to bid. They are looking at doing the Spring Cleanup as well as the mulch giveaway on the same weekend, May 19. Then everybody's place will be nice and clean for the holiday weekend. They are going to put it in the bid and see if they can get the refuse company to do all four wards in the same day. The announcement will be put into the water bill as well as the website.

There being no further questions or comments, it was decided by those present that a tracking sheet would be submitted for Finance Committee approval.

Ms. Engelhart said she and Mr. Dowdy are putting together calendars for the Street Department activities. They continuously get questions as to when the bag pickup starts; when do they pick up brush; when do they start the leaves. They are pretty much routine and they do them the same times every year because they are seasonal. Chuck put together a narrative and they are trying to put together a calendar so they can see this, print it up. It will tell them which wards will be picked up which days. She is trying to color code them so that they can see when it's green, it's bag and brush pickup. When it's orange, it means leaf pickup. When it's white, it's snow removal. They hope to be able to post this on the website so people can print them off, similar to how the recycling is. If there are any suggestions, they are just starting to pull this together. They will probably put both the narrative list and the calendar up.

Mr. Reynolds said they could put that into the water bills as well.

There being no further business before the Committee, the meeting adjourned at 7:50 P.M.

ATTEST:	
Clerk of Council	Jack Ferguson, Chairman Streets & Sidewalks Committee